



Republic of the Philippines
CITY OF OLONGAPO

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SANGGUNIANG PANLUNGSOD
Olongapo City

MAY 09, 2025

Sangguniang Panlungsod


MILDRED C. MONJE
Secretary to the Sangguniang Panlungsod

**EXCERPTS FROM THE MINUTES OF THE REGULAR SESSION OF THE
SANGGUNIANG PANLUNGSOD OF OLONGAPO, HELD ON
FEBRUARY 24, 2025 AT THE CITY HALL**

PRESENT:

Hon. Ermelando N. Anonat - - - - -	City Councilor & Temporary Presiding Officer
Hon. Cristabelle Marie C. Paulino - - - - -	City Councilor
Hon. Rodel S. Cerezo - - - - -	City Councilor
Hon. Kaye Ann S. Legaspi - - - - -	City Councilor
Hon. Jamiel Jules K. Escalona - - - - -	City Councilor
Hon. Jerome Michael S. Bacay - - - - -	City Councilor
Hon. Rodolfo S. Catologan - - - - -	City Councilor
Hon. Vicente H. Magsaysay II - - - - -	City Councilor
Hon. Gina S. Gulanes-Perez - - - - -	City Councilor
Hon. Yzyra Marie E. Hernandez - - - - -	City SK Federation President

ABSENT:

Hon. Aquilino Y. Cortez, Jr. - - - - -	City Vice-Mayor (On Official Business)
Hon. Sarah Lugerna F. Lipumano-Garcia - - - - -	City Councilor
Hon. Priscilla B. Ponge - - - - -	President, Liga ng mga Barangay (On Official Business)

WHEREAS, the 1987 Constitution mandates the State to protect and promote the right of all citizens to quality education at all levels;

WHEREAS, Republic Act 7160 otherwise known as "The Local Government Code of 1991", empowers the Local Government Unit to establish its own local college or tertiary education program for its constituents pursuant to an Ordinance passed by the local sanggunian;

WHEREAS, Gordon College, formerly Olongapo City Colleges, was established in 1999 in accordance with the pertinent policies and standards promulgated by the Commission on Higher Education (CHED);

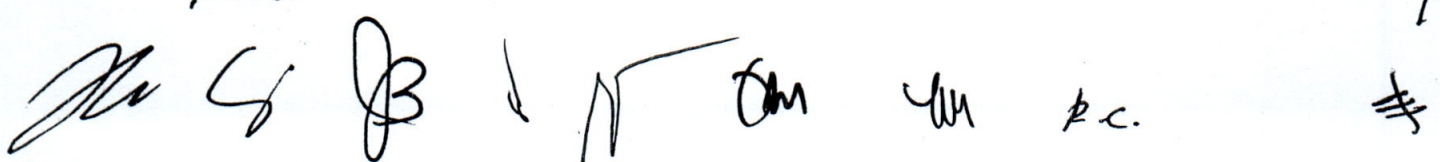
WHEREAS, the College operates by virtue of City Ordinance No. 36, Series of 2004 as amended by City Ordinance No. 8, Series of 2010 also known as the "College Charter;"

WHEREAS, the Gordon College Charter was revised in 2018 through Ordinance No. 07, Series of 2018 following the recommendations from the CHED-OIQAG;

WHEREAS, the Gordon College administration saw the need to further revise the College Charter to attune to the development thrusts of the City Government of Olongapo and to better align with the evolving needs of the students, faculty and community;

WHEREAS, through the collaborative effort of the stakeholders -- faculty, students, alumni, and community members, the revised college Charter provided for an enhanced educational mission, governance structure, and operational efficiency ensuring academic excellence, inclusivity, and sustainability;

WHEREAS, there is a need to strengthen the established city College to make it more competitive, responsive, relevant and proactive to the needs and demand of the ever changing global society;





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NOW, THEREFORE, on motion of City Councilor Rodel S. Cerezo, with the unanimous accord of the Members of the Sangguniang Panlungsod present,

RESOLVED, AS IT IS HEREBY RESOLVED, by the Sangguniang Panlungsod in session assembled to enact the following Ordinance:

ORDINANCE NO. 01
(Series of 2025)

**AN ORDINANCE REVISING THE CHARTER OF GORDON COLLEGE,
SUBJECT TO ALL LEGAL AND EXISTING RULES AND REGULATIONS**

**BE IT ORDAINED, BY THE SANGGUNIANG PANLUNGSOD IN SESSION
ASSEMBLED, THAT:**

ARTICLE I – TITLE

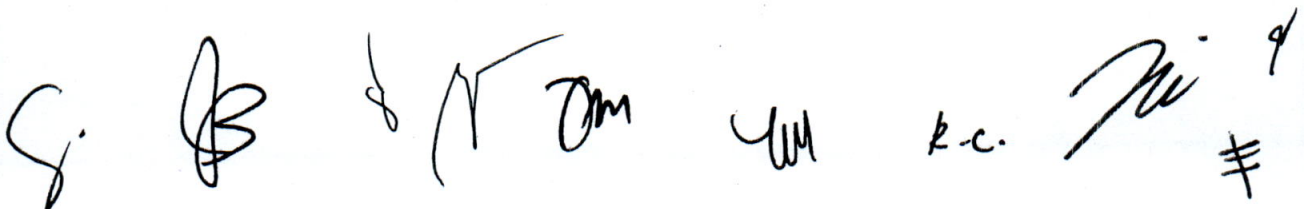
SECTION 1. Title. This Ordinance shall be known as the “**2025 REVISED CHARTER OF GORDON COLLEGE**”.

SECTION 2. Legal Bases. This Revised Charter is based on the following legal bases:

- a) CHED Memorandum No. 18 series of 2022 Policies, Standards, and Guidelines on the Grant of Institutional Recognition as a Higher Education Institution to Local Universities and Colleges (LUCs)
- b) CHED Memorandum Order No. 42 series of 2016 Amendment to Article V, Sections 5 and 12 of CMO 32 series of 2006
- c) CHED Memorandum Order No. 4 series of 2007 Implementing Rules of CMO 32 series of 2006
- d) CHED Memorandum Order No. 32 series of 2006 Policies, Standards and Guidelines on the Establishment and Operation of Local Colleges and Universities (LCUs)
- e) City Ordinance No. 17 series of 2018 Revised Charter of Gordon College 2018
- f) City Council Resolution No. 42 series of 2002 – A Resolution Changing the Name of Olongapo City Colleges to “Gordon College”
- g) City Ordinance No. 9 series of 1999 An Ordinance Creating Olongapo City Colleges
- h) Republic Act 7722 Higher Education Act of 1994
- i) Republic Act 7160 Local Government Code

ARTICLE II – GENERAL PROVISIONS

SECTION 3. Gordon College is a Higher Education Institution established by the Local Government Unit of Olongapo City. It is a Local Economic Enterprise (LEE) guided by its Vision, Mission, Goal and Objectives.





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SECTION 4. Vision, Mission, Strategic Objectives and Core Values of Gordon College

VISION

A globally recognized local institution committed to innovative academic excellence, holistic and sustainable development, inclusivity, and community engagement.

MISSION

Produce empowered global citizens who create sustainable impact, uphold values of character, excellence, and service, and contribute to academic and societal development

Strategic Objectives

1. Harness partnerships and linkages to produce graduates with global competencies aligned with the needs of the community and industry.
2. Organize extension programs to sustain the greater impact of the institution to the community and environment.
3. Leverage research outputs to improve existing knowledge and practices.
4. Integrate ethical principles and standards in the curriculum to strengthen the moral responsibilities of lifelong learners.
5. Support continuous professional development and well-being of employees.
6. Tailor-fit student support services to ensure students thrive in the rapidly changing world.
7. Invest in state-of-the-art facilities and technologies to enhance teaching, learning and research.
8. Cultivate a culture that embraces diversity and inclusivity.

CORE VALUES

Character. Character is the foundation of a meaningful life. The institution strives to instill in students a strong moral compass, integrity, and a sense of responsibility for their actions. This includes fostering critical thinking skills, respect for diversity, and a commitment to lifelong learning.

Excellence. The institution provides a rigorous academic environment that challenges students to reach their full potential. Intellectual curiosity, innovation, and a pursuit of knowledge for its own sake is encouraged. It is believed that excellence is not just about achieving high grades, but also about developing the ability to analyze complex problems, think creatively, and communicate effectively.

Service. Education empowers individuals to make a positive impact on their communities and the world. Students are encouraged to engage in service-learning opportunities that allow them to apply their knowledge and skills to real-world problems. The institution fosters a culture of social responsibility where students develop a sense of compassion and a desire to contribute to the betterment of society.





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SECTION 5. The Institutional Logo

Logo



Symbolisms

This is the official institutional seal/logo of Gordon College. This is to be used in legal and formal documents and correspondence of the College.

The colors green and yellow signify the community college's commitment to sustainable development or a development for all generation as it works towards environmental sustainability in its attainment of its vision, mission and goals. "Ulo ng Apo" represents the city of Olongapo where the local Higher Education Institution is based. This symbolizes the ability of its students to lead and make a difference in the community.

The torch illuminates a book which represents the ability to serve as a guiding light for others. It also shows how education is a beacon of light that nurture learning. It is strategically placed beneath the Ulo ng Apo signifying that knowledge must be used, not for knowledge's sake, but more for the community which includes its stakeholders.

The circular wreath made of interlocking branches and leaves represents the unity and strength of stakeholders and its students who stand among the distinguished scholars the local HEI molded and developed. With the wreath of laurel leaves being a symbol of honor and victory, students, faculty and the leaders of the institution are expected to achieve victory over ignorance while remaining honorable and preserving integrity towards excellence.

The platinum-colored shield placed behind the Ulo ng Apo represents the boldness of its students in pursuit of new horizons of unparalleled intellectual success. To remind its students, staff and all the members of the institution to be bold and brave enough to explore and seek new opportunities beyond the four corners of the college towards the development of the community they belong to.

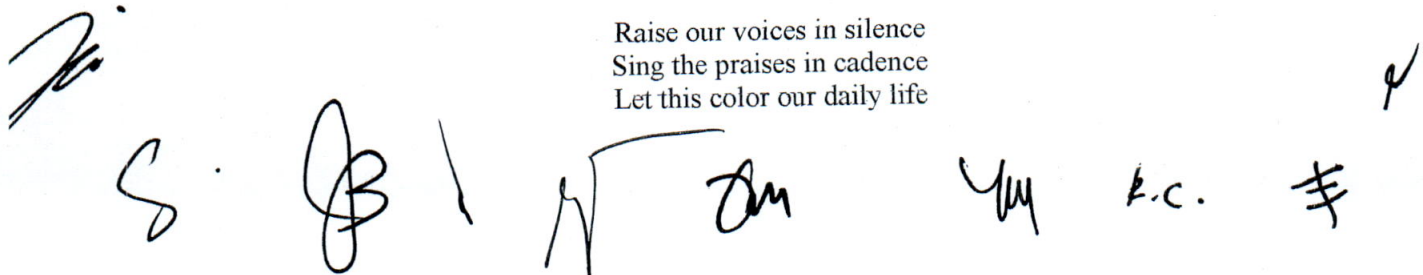
Under the shield is the year that Gordon College was founded. This represents the number of years of upholding its values. Three values guide the college, namely: excellence; character and service which shall guide the institutions' trifocal function of instruction, research and extension.

The logo is in the form of a circle, symbolizing the perfect fulfillment of a holistic educational process.

SECTION 6. The Institutional Hymn

The sea breeze over Subic Bay
Moderate waves to mighty rest
Sets our heart in inspiring pace
How Gordon College made us best

Raise our voices in silence
Sing the praises in cadence
Let this color our daily life





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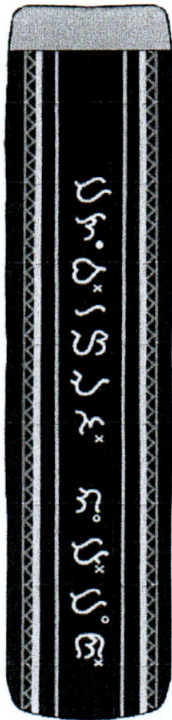
And withstand the pilgrimage.

Bless our Alma Mater
Keep her firm and strong
And be able to mold us all
Set us upright on the road

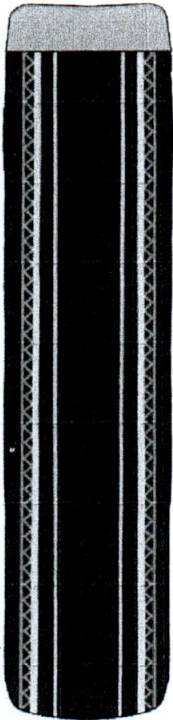
Hear the echo of Her song
Feel the warmth of Her voice
Keep the flame of the Torch At Gordon
College proudly we belong.

SECTION 7. The Institutional Emblems

FRONT



BACK



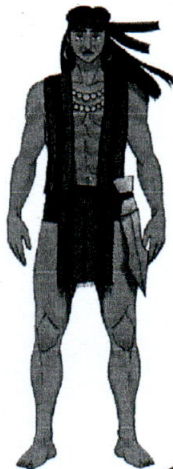
7.1 Institutional Sablay

The Gordon College Sablay stands as the esteemed academic regalia of our institution, first adopted in 2024.

Adorned with two distinct colors: gold and green. Each color embodies institutional core values. Gold symbolizes the pursuit of excellence and the radiance graduates are encouraged to emit. Green serves as a beacon, calling on graduates to extend their service beyond their alma mater and into the community.

Emblazoned with "Dalubhasaang Gordon" in Baybayin script, an ancient Filipino writing system, the Sablay champions patriotism and cultural heritage. A square tribal motif, resembling an interlocking chain, symbolizes the College's continuous efforts to forge connections and partnerships within the professional and communal spheres.

7.2 Apo Warriors



The winds, like vengeful spirits, unleashed their fury, causing the trees to dance wildly in their erratic waltz. The rain cascaded down in a torrent, weaving a chaotic symphony of nature's wrath. Amidst this tempest, Spanish explorers sought refuge on a welcoming shore, greeted by hospitable natives. The captain's gaze was captured by a quaint fishing village nestled along the pristine sandy coast.

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During their stay, tales of a wise warrior named "Apo" echoed through the village, a peacemaker among warring tribes whose mysterious disappearance left a haunting legacy. The search for Apo ended tragically with the discovery of his beheaded body, halting further pursuit out of fear. Yet, a determined young man vowed to continue the quest.

After a relentless search, the young man found Apo's head perched atop a bamboo pole, returning to the village with a chilling cry, "Olo nin apo!" This cry evolved into "Olongapo," symbolizing the village's enduring legend.

Today, Olongapo stands as a sanctuary for both remarkable landmarks and extraordinary individuals. Among these treasures lies Gordon College, formerly Olongapo City Colleges, a cradle of top achievers in Philippine licensure exams and distinguished professionals across various fields, known collectively as the revered Apo warriors. Their essence mirrors the elements of Olongapo - serene as the sea, steadfast as the land, and unrestrained as the air.

As contemporary descendants of Olongapo, the Apo Warriors embody the valor and compassion of Apo, fostering unity amidst diversity. Entrusted with the vital duty of preserving Olongapo's rich heritage, they exemplify values of character, excellence, and service. These guiding principles empower them to acquire profound knowledge, cultivate essential skills, and gather enriching experiences to give back to their community.

Inspired by Apo's legacy, the Apo Warriors aspire to be catalysts of positive change, embracing a mindset of gratitude as they navigate their paths. Like precious gems awaiting discovery, they stand poised to offer aid to those in need and embrace challenges with open arms, embodying the resilient spirit of Olongapo City.

ARTICLE III – BOARD OF TRUSTEES

SECTION 8. Composition. The Governing Board of the College shall be its Board of Trustees with the following composition:

Chairperson:	Olongapo City Mayor
Vice Chairperson:	College President /
Members:	President of the duly recognized Faculty Association
	President of the duly recognized Supreme Student Council
	Government
	President of the duly recognized Alumni Association
	Chairperson Sangguniang Panlungsod Committee on Education Six
	(6) representatives from the duly recognized business or industry
	sector
	Representative from the City Finance Committee
Resource Persons:	Representative from the Commission on Higher Education (CHED)
	designated by the CHED Chairperson
	Representative from the Regional Office of the National Economic
	and Development Authority (NEDA)
	Representative of the Department of Science and Technology
	(DOST)

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SECTION 9. Terms of Office. Members of the BOT shall have the following terms of office:

1. The Chairperson during his term as City Mayor;
2. The President who shall hold office for a term of four (4) years, renewable for another term;
3. The Chairperson of the Committee on Education during his/her term as member of the Olongapo Sangguniang Panlungsod;
4. Six (6) representatives from the accredited industry or business sector who shall be appointed for a period of two years;
5. One (1) representative from the City Finance Committee who shall be appointed for a period of two years;
6. The President of the Faculty Association during his/her term as such;
7. The President of duly recognized Student Council, representing the students, during his/her term as such;
8. The President of the Alumni Association during his/her term as such.

SECTION 10. Powers of the Board of Trustees. The exercise of the general powers prescribed by this Ordinance in order to carry out and perform the powers and functions is hereby vested exclusively in the Board of Trustees. The President of the College shall perform duties and responsibilities within the scope of authority given by the said Board.

Generally, the Board of Trustees is the highest policy making body of the College, and as such, shall:

1. Set the vision and strategic direction of the institution, ensuring its alignment with the LGU's development agenda, higher education agenda, and the national government's thrust;
2. Establish effective and efficient structure of the institution;
3. Ensure sound financial management; and
4. Approve plans or policies related to the overall governance of the institution.

Specifically, the Board of Trustees shall have the following duties and responsibilities:

1. Establish policy guidelines, rules, regulations and procedures not contrary to law and which are necessary to carry the purpose and function of the institution, and ensure participative decision-making and transparency within the institution;
2. Approve academic arrangements for capacity building of the institution, with appropriate institutions and agencies, public or private, local or foreign, and to appoint experts/specialists as consultants, or visiting or exchange professors, scholars, researchers, as the case may be, consistent with the provisions of the Transnational Higher Education Act (RA No. 11448), and other guidelines of CHED relative to such academic arrangements;
3. Approve the curricula, institutional programs and rules of discipline drawn by the administrative and academic councils in accordance with the existing CHED Policies, Standards and Guidelines;
4. Set policies on admission, retention and graduation of students;

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5. Award honorary degrees upon persons in recognition of outstanding contribution in the field of education, public service, arts, science and technology or in any field of specialization within the academic competence of the institution, subject to the existing CHED guidelines, and to authorize the award of certificates of completion of nondegree and non-traditional courses, subject to existing CHED policies and guidelines;
6. Ensure the efficient management of non-academic services such as medical and dental, guidance and counseling, career and job placement, canteen, buildings, grounds, property maintenance and similar services;
7. Institutionalize and strengthen research and extension programs;
8. Recommend to the City Mayor the appointment of President position of the institution from the list of three (3) qualified candidate/s /applicant/s based on the search made under Section 12 CMO 18 series of 2022;
9. Recommend to the City Mayor the appointment/designation of the vice presidents, deans, directors, heads of departments, faculty members and other officials and employees whose salaries and wages are wholly or mainly paid out of the local funds and whose appointments are not otherwise provided for under RA No. 7160, as well as those the City Mayor may be authorized by law to appoint;
10. Fix the tuition fees and other necessary school charges such as but not limited to matriculation fees, graduation fees and laboratory fees, as the Board may deem proper to impose after due consultations with the involved sectors subject to compliance with existing CHED policies, standards and guidelines;
11. Adopt and implement a socialized scheme of tuition and school fees for greater access to poor but deserving students, if in case, the College is not a recipient of a government subsidy;
12. Coordinate with the City Council to provide for the regular support for the development, operation, and maintenance of the institution;
13. Recommend to the City Council policies on higher education and other related development legislation on effective governance and management;
14. Approve consortia and other forms of linkages with local government units, institutions and agencies, both public and private, local and foreign, in furtherance of the purposes and objectives of the institution, including its internationalization initiatives;
15. Receive and appropriate budget as may be provided, to support the institution in the manner it may determine, in its discretion, to carry out the purposes and functions of the institution;
16. Receive in trust legacies, gifts and donations of real and personal properties of all kinds, to administer and dispose of the same when necessary for the benefit of the institution, subject to limitations, directions and instructions of the donors, if any. Administer the same in the absence of specific directives of the donor. Such donations shall be subject to applicable laws on tax exemptions on donations and gifts, and all applicable laws;





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17. Recommend and implement the Local Government Unit-approved construction or repair of its buildings, machineries, equipment and other facilities and the purchase and acquisition of real and personal properties including necessary supplies, materials and equipment. Purchases and other transactions entered into by the institution through the BOT shall be subject to applicable laws on tax exemptions on donations and gifts, and all applicable laws;
18. Approve salaries of faculty members, administrative officials and employees, subject to the provisions of the revised compensation and classification system and other pertinent budget and compensation laws governing hours of service, and such other duties and conditions as it may deem proper; to grant them, at its discretion, leaves of absence under such regulations as it may promulgate, any provisions of existing law to the contrary notwithstanding, and to remove them for cause in accordance with the requirements of due process of law;
19. Approve the absorption/adoption of LGU-acquired non-chartered tertiary institutions within City in coordination with the CHED and other relevant agencies and to offer therein needed programs or courses, to promote and carry out equal access to educational opportunities mandated by the Constitution;
20. Establish chairs in the institution and to provide fellowships for qualified faculty members and scholarships to deserving students;
21. Authorize, as may be needed, an external management audit of the institution to institute reforms, including academic and structural changes, on the basis of the audit results and recommendations;
22. Approve the set-up on the adoption of modern and innovative modes of transmitting knowledge through different teaching and learning modalities subject to CHED requirements;
23. Seek technical advice and updates from the CHED Resource Person pertaining to the institution operations;
24. Institutionalize and strengthen programs that prioritize and support the LGU's development programs and capacity development needs;
25. Establish, maintain and institute mechanisms to share with the LGU and stakeholders, a knowledge-base of the institution's experts and resources to support LGU governance and administration processes; and,
26. Delegate specific duties and responsibilities provided for hereinabove to the President and/or other officials of the institution as it may deem appropriate so as to expedite the administration of the affairs of the institution.

ARTICLE IV- MEETINGS

SECTION 11. Regular Meetings. Regular meeting of the Board shall be held quarterly at the College or in any other place in the Philippines or abroad as determined by the Board.

SECTION 12. Special Meeting. Special meeting of the Board shall be held at the College or in any place in other place in the Philippines or abroad as determined by the Board. The meeting may be called by the Chairperson, Vice Chairperson or a majority of the members of the BOT.

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SECTION 13. Notice of Meeting. A written notice to the board members stating the date, time and purpose of the meeting, be it regular or special shall be served personally at least seven (7) days before the meeting is held.

SECTION 14. Quorum. A majority number of the actual membership or incumbent shall constitute a quorum. Deliberation shall commence with a quorum in attendance. In the absence of a quorum, the Presiding Officer may decide the following:

- a) Continue with the reading of the Minutes of the Meeting, with the approval made only after a quorum is met; or
- b) Declare a recess; or
- c) Declare an adjournment upon approval of the majority of those present.

SECTION 15. Order of Business. The order of business of the meetings of the Board shall be as follows:

- a) Prayer
- b) Roll Call
- c) Announcement of Quorum
- d) Call to order
- e) Reading and approval of the minutes of the previous meeting
- f) Reading and approval of agenda
- g) Deliberation of New Businesses
- h) Adjournment

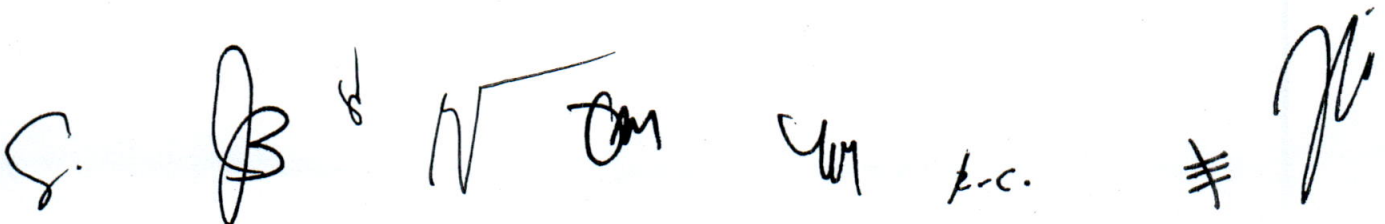
ARTICLE V- QUALIFICATIONS, VACANCY, SUSPENSION, REMOVAL AND ALLOWANCES OF MEMBERS OF THE BOARD

SECTION 16. Qualifications. All members of the Board shall be bona fide citizens of the Philippines and with proven probity, responsibility, integrity and honesty.

SECTION 17. Vacancy. In case of vacancy in the Board by reason of resignation, removal from office, death or any other incapacity of one or more of its members, such vacancy shall be filled up by the appointment by the Chairperson. Such appointee shall only serve the unexpired term of the predecessor.

SECTION 18. Suspension and Removal. A member of the Board may be suspended or removed from office upon a majority vote of the members of the Board, taking into consideration due process, based on the following causes:

- a) Incapacity;
- b) Incompetence;
- c) Dishonesty;
- d) Conviction of a crime;
- e) Conspicuous absences for a number of meetings or;
- f) Any act detrimental to the interest and welfare of the College.





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SECTION 19. Compensation. The Members of the BOT shall be entitled to honorarium/allowance to be determined by the BOT and approved by the Sangguniang Panlungsodity Council for actual and necessary expenses incurred either in attendance upon meetings of the Board or upon other official business authorized by resolution of the Board, subject to existing budget law, rules, regulations on honoraria and allowances. Such reasonable allowances or per diem is subject to change as authorized by the City Council and upon recommendation of the BOT.

The members of the Board shall also be entitled to cash incentives, allowances other than per diems, in accordance with current corporate practices.

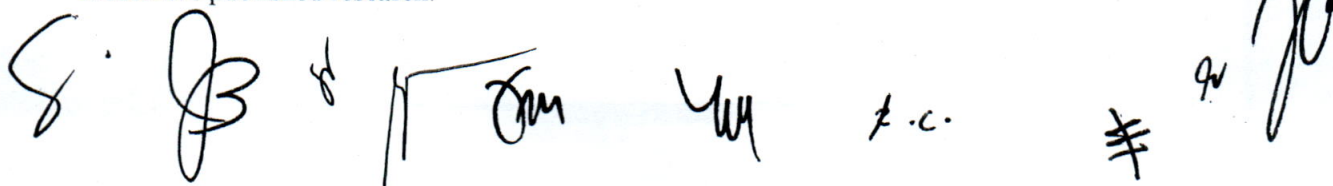
ARTICLE VI- COLLEGE OFFICIALS

SECTION 20. Appointments, Qualifications and Terms of Office of the College Officials.

1. The College President. The administration of the College shall be vested in the President who shall render full-time service. The powers and duties of the President in the College shall be those usually pertaining to the Offices of the President of other colleges/universities, and those delegated by the Board of Trustees. He/She shall have a term of four (4) years and shall be eligible for reappointment for another term only. He/She shall hold an earned doctoral degree, defined as level 8 in the Philippine Qualifications Framework (L8) as stipulated in PQF- National Coordinating Council Resolution No. 2014-03 adopted on December 11, 2014 and its amendments thereafter, from a CHED-recognized higher learning institution, with at least five (5) years of relevant administrative experience.

In case of vacancy by reason of death resignation, removal for cause or incapacity of the President to perform the functions of their office, the Board shall immediately recommend to the Local Chief Executive the designation of an officer-in-charge (OIC), with the same qualifications as required of a President. The designation shall not exceed a period of one (1) year, renewable for another one year, pending the appointment of a new President, subject to existing CSC Rules. The Board shall immediately create and convene the Search Committee (SC).

2. The Vice-President for Academic Affairs (VPAA). The VPAA shall be recommended by the President to be approved and confirmed by the Board. The designation shall be subject to review every two (2) years unless sooner removed for a cause. The VPAA's powers and duties as well as allowances shall be prescribed by the Board. He/She must be a holder of an earned doctoral degree.
3. The Vice-President for Administration and Finance (VPAF). The VPAF shall be recommended by the President to be approved and confirmed by the Board. The designation shall be subject to review every two (2) years unless sooner removed for a cause. The VPAF's powers and duties as well as allowances shall be prescribed by the Board. He/She must be a holder of an earned master's degree.
4. The Vice- President for Research, Development, and Community Extension Services (VPRDCES). The VPRDCES shall be recommended by the President to be approved and confirmed by the Board. The designation shall be subject to review every two (2) years unless sooner removed for a cause. The VPRDCES' powers and duties as well as allowances shall be prescribed by the Board. He/She must be a holder of an earned doctoral degree and must have published research.





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5. The Vice-President for Student Welfare and Services (VPSWS). The VPSWS shall be recommended by the President to be approved and confirmed by the Board. The designation shall be subject to review every two (2) years unless sooner removed for a cause. The VPSW's powers and duties as well as allowances shall be prescribed by the Board. Preferably, he/she is a master's degree holder.
6. The Vice President for Institutional Planning, Development and External Affairs (VIPDEA). The VIPDEA shall be recommended by the President to be approved and confirmed by the Board. The designation shall be subject to review every two (2) years unless sooner removed for a cause. The VIPDEA's powers and duties as well as allowances shall be prescribed by the Board. Preferably, he/she is a master's degree holder.
7. College Secretary. The College Secretary shall be appointed by the BOT subject to review every two (2) years unless sooner removed for a cause. He/She shall also be the Secretary of the BOT and shall keep all pertinent records. He/She shall be entitled to honoraria upon its meetings as determined by the BOT and approved by the City Council.
8. Dean/ Academic Head/ Principal/ Director. The Dean/Academic Head/Principal/Director shall be recommended by the President to be approved and confirmed by the Board subject to review after two (2) years unless sooner removed for a cause. The qualifications of these officials shall be that which is required by pertinent Republic Acts, CHED Memorandum Orders and other pertinent laws. Their powers and duties as well as allowances shall be prescribed by the Board and approved by the City Council.

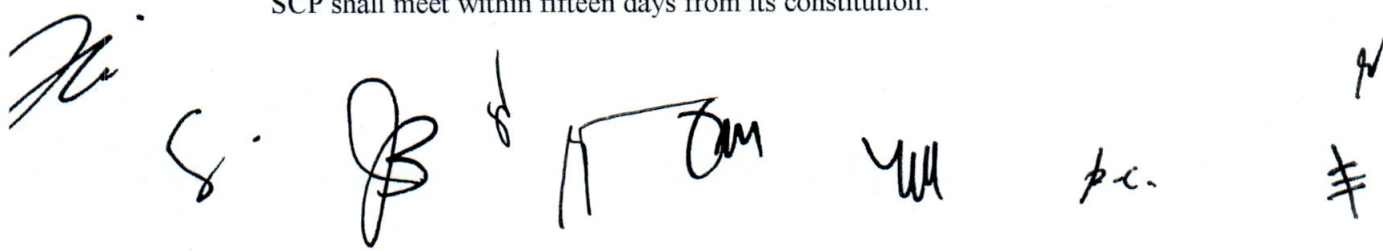
SECTION 21. Suspension and Removal. The aforementioned officials may be suspended from office by a majority vote of the Board for reason of incapacity, incompetence, dishonesty, and conviction of crime or any act detrimental to the interest and welfare of the College in accordance with applicable laws.

SECTION 22. Service after Retirement Age. The College Officials may be extended by the Board for up to seventy (70) years of age, whose performance has been unanimously rated as outstanding and upon unanimous recommendation by the Board (Republic Act No. 8292).

ARTICLE VII – SEARCH COMMITTEE FOR THE PRESIDENT; MINIMUM QUALIFICATIONS OF COLLEGE PRESIDENT; SEARCH PROCESS

SECTION 23. Creation of Search Committee for President

- a. The Board of Trustees shall create a Search Committee for President (SCP) to search, screen, and recommend eligible candidates for the College President, not later than six (6) months before the end of the term of the incumbent. The BOT shall also designate the members of the SCP Secretariat to assist the SCP with its tasks and activities.
- b. The SCP shall have at least five (5) members selected by the Board of Trustees composed of qualified representatives from the academic community, the private sector, CHED, Association of Local Universities and Colleges (ALCU) if the institution is a member of said organization, and other relevant government agencies as may be identified by the BOT. The BOT shall designate the Chairperson of the SCP from among the members of the SCP. The SCP shall meet within fifteen days from its constitution.





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- c. No SCP member shall be related within the fourth civil degree of consanguinity or affinity, had or have personal, social, professional relationships, business interests or financial connections, and political party affiliations to an applicant for President to avoid conflict of interest. If any of such relationships exist, the SCP member shall disclose the relationship to the BOT. The disclosure or discovery of such relations and possible conflict of interests or partiality will serve as basis for the BOT to decide whether to revoke the appointment of the concerned SCP member.
- d. To ensure the effective and efficient performance of its duties, the BOT shall allocate budget and provide facilities of the institution to the SCP.

SECTION 24. Publication of Notice of Search for President. The SCP shall, within one (1) month from its first meeting, prepare the notice of search for President and publish it in at least one (1) newspaper of general circulation for at least three consecutive weeks.

Publication in multimedia of the notice within the same time frame is also encouraged. The notice shall include the minimum qualifications specified under Section 25 of this Revised Charter, the documentary requirements specified in Section 26 of this Charter, the deadline for submitting the requirements, and the place for the submission of the application. The applications shall be sent through the SCP Secretariat, addressed to the SCP Chairperson.

The applications and other documentary requirements shall be filed personally, through a representative, by registered mail, or by authorized private courier with the SCP Secretariat, provided that all the applications must be received on or before the deadline.

SECTION 25. Minimum Qualifications. The minimum qualifications of any applicant for the Presidency shall be:

- a. Not less than thirty-five (35) years old and not a day older than the sixty-first (61st) birthday at the time of application;
- b. A Filipino citizen;
- c. Holder of an earned doctorate degree that is defined as level 8 in the PQF under RA No. 10968, awarded by a CHED-recognized HEI or foreign institution accredited by its higher education ministry/commission or appropriate regulatory body;
- d. With proven track record as HEI administrator (e.g., president, vice-president, dean, campus administrator, director) or high-level management executive / administrator, whether in the public or private sector, for at least five (5) years; Nomenclature of the position is high-level management; and,
- e. Must not have been convicted for a crime involving moral turpitude, or an offense punishable by imprisonment for a period exceeding six (6) years, or suspended administratively for twelve (12) months, or dismissed from the service.

The BOT may set additional minimum qualifications it deems fit.

SECTION 26. Documentary Requirements for College Presidential Applicants. Interested applicant must submit one (1) set of original and six (6) certified photocopies of the following documents to the SCP Secretariat:

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- a. Formal application letter addressed to the Chairman of the Board of Trustees;
- b. Detailed curriculum vitae, attested and signed by the applicant;
- c. Transcript of records, training certifications, professional accreditations, diplomas, and employment / service records;
- d. Published research work, if any;
- e. Signed and notarized statement containing the Proposed Vision, Mission and Development Goals for the institution by the applicant;
- f. Certificates/clearances from the following government agencies, obtained not more than three (3) months from the filing date of the application indicating that the applicant has not been found guilty in any administrative and/or criminal case:
 - i. National Bureau of Investigation (NBI)
 - ii. Sandiganbayan
 - iii. Civil Service Commission (CSC)
 - iv. Municipal or Regional Trial Court
 - v. Ombudsman (for government employees)
 - vi. Institution/Company where the applicant is presently employed

In case of delay in the issuance of the agency/office concerned due to pandemic or fortuitous events, proof of payment of application fee may be used in the application subject to submission of the Certificates/Clearances at the time of the pre-evaluation process by the SCP. The deadline of which can be set by the Search Committee.

- g. Birth certificate authenticated by the Philippine Statistics Authority;
- h. Medical certificate of physical fitness issued by a physician from a government health institution not in any way connected with the applicant or the institution applied for;
- i. Drug testing certificate pursuant to the CSC memorandum Circular No. 13, s. 2017;
- j. Neuro-psychiatric examination result obtained from a government health institution. In the case there is none, the neuro-psychiatric examination result shall be obtained from a DOH-accredited institution not connected with the applicant;
- k. Duly accomplished, computerized, and notarized Personal Data Sheet (CSC Form 12); and
- l. Other documents that may be required by the BOT

The documentary requirements shall be submitted on or before the deadline specified in the published notice of search and call for application. An applicant who does not meet any of the above minimum qualifications and fails to submit any of the documentary requirements shall automatically be disqualified from the search process.

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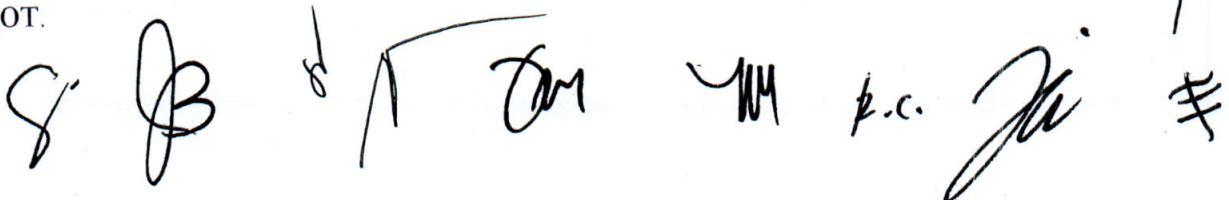
SECTION 27. Submission and Pre-evaluation Process. The procedure for the submission and pre-evaluation of applications for the Presidency is as follows:

- a. An applicant or his/her representative must submit all the required documents to the SCP Secretariat within the prescribed period.
- b. The SCP Secretariat shall transmit the original and photocopies of the documents submitted by the applicant to the SCP. All original documents submitted by an applicant that are accepted by the SCP secretariat must be returned to the applicant within sixty (60) days after the completion of the search and selection processes.
- c. The SCP Secretariat shall submit a status report relative to 27a and 27b, as well as a summary of documents received and the issues it encountered, to the SCP Chairperson within ten (10) calendar days after the deadline set in the Published Notice.
- d. Upon receipt of the SCP Secretariat Report, the SCP shall convene within a reasonable period to determine if the documents screened and pre-evaluated by the SCP Secretariat are indeed complete. The SCP shall also look into the documentary issues that the SCP Secretariat encountered and reported, and all the documents attached to the report to validate the decision of the SCP Secretariat. During this period, the SCP is given the authority to ascertain, validate the validity of the compliance with the minimum requirements and/or documentary requirements.
- e. If the SCP decides to disqualify an applicant because of failure to comply with all the minimum requirements and/or submit all the documentary requirements, it shall immediately inform the applicant, stating the reasons for the disqualification.
- f. A motion for reconsideration of an applicant's disqualification may be filed with the SCP and should be resolved by the SCP within five (5) days from the receipt of the MR. Decisions of the SCP may be appealed to the BOT. The Decision or resolution of the SCP disqualifying an applicant for failure to submit the complete requirements on time shall be final. All original documents shall be returned to the applicant.
- g. In case the SCP has determined, that there are three or more qualified applicants, the SCP through its Chairperson shall immediately send formal notices to the applicants inviting them to proceed with the succeeding phases of the search, i.e., the public presentation and panel interview to be held at the institution premises.
- h. In case the SCP has determined that there are less than three (3) applicants who have submitted applications or less than three (3) applicants who have qualified, the SCP shall report the same to the BOT.

SECTION 28. Criteria for Evaluation. In general, applicants for presidency shall be evaluated in, but not limited to, the following major areas:

- a. Professional Competence
- b. Academic Background
- c. Public Forum/Presentation
- d. Panel Interview

The evaluation instrument shall be developed by the SCP subject to the approval by the BOT.





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SECTION 29. Search Process. The screening and selection of candidates/applicants shall observe the following process:

a. Profile Appraisal

The SCP shall devise its appraisal form considering the requirements for the position.

b. Panel Interview by the SCP;

- i. The sequence of the interview shall be determined by drawing of lots.
- ii. Each of the applicants shall be interviewed using a set of predetermined questions formulated and agreed upon by the SC and rated accordingly using an evaluation criteria sheet devised by the SCP.
- iii. Each member of the Committee shall be allowed to ask a minimum of three (3) questions. Each question, however, may be followed up by another clarificatory question.
- iv. Questions related, but not limited to the following areas may be asked during the individual interview:
 - a. Leadership skills
 - b. Relations with the institution's community and the general public
 - c. Management competencies
 - d. Resource generation/Good relations with Alumni
 - e. Personal values/Stature in the academic profession
 - f. Commitment to academic excellence and promotion of academic freedom
- v. The same process shall be observed up to the last interviewee.
- vi. There shall be a designated place, which shall serve as the holding area for applicants waiting for their turn to be interviewed.
- vii. Nothing in this process, however, shall prevent the BOT from conducting the interview of the applicants for better appreciation of the applicants' abilities and readiness for the position.

c. Public Forum/Presentation;

- i. The applicants shall appear before an audience composed primarily of representatives coming from the following sectors: the students, faculty, nonteaching staff, LGU, parents, alumni association and other stakeholders.
- ii. Prior to the scheduled public forum/presentation, the aforementioned concerned sectors shall select from among themselves, representatives who shall act as the sector's spokespersons during the public forum.
- iii. An evaluation criteria sheet shall be devised by the SCP to rate the applicant's presentation.



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- iv. The sequence of the individual presentation shall be determined by drawing of lots.
- v. After drawing lots, a five-minute recess shall be declared to give a chance to the presenter to prepare while the rest shall be ushered to a separate waiting area where they will not have the opportunity to listen to the presentations being done by other candidates.
- vi. The applicant shall be given a maximum of fifteen (15) minutes (depending on the number of applicants) to give a brief description about himself/herself and present to the public his/her mission/vision for the institution.
- vii. The presenter shall be allowed to use slide presentations or presentations with the aid of any equipment provided that they submit a printed report of their presentation to the SCP before the presentation.
- viii. A timekeeper shall be assigned to remind the applicant two (2) minutes before the expiration of the fifteen (15) minutes given and another reminder at the expiration of the fifteen (15) minutes.
- ix. The same process shall be observed up to the last presenter. After the last presenter there shall be a 15-minute recess for the preparation of the Open Forum.
- x. Sheets of paper will be made available during the presentation for those, which shall be read by the moderator for the applicants to respond.
- xi. The SCP shall screen questions from the audience to avoid inappropriate queries which shall be derogatory to the applicant.

SECTION 30. Finalization and Submission of the SCP Report. The SCP shall submit the names of all qualified candidates ranked based on the accumulated scores that each obtained in the major areas for evaluation to the BOT. Furthermore, the SCP shall also submit to the BOT the summary of the criteria evaluation sheet and the procedures followed/used for the Search.

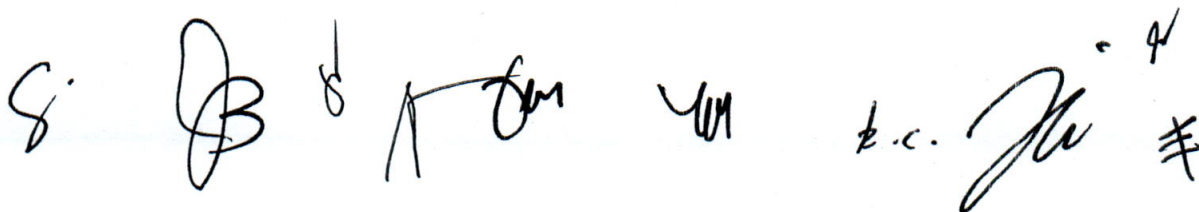
SECTION 31. Re-opening of Submission of Applications. The BOT shall reopen the submission of applications for College President if upon report of SCP:

- a. Less than three (3) aspirants have submitted applications; or,
- b. Less than three (3) aspirants have qualified.

The SCP shall publish the Notice of Search in accordance with Number 2 Publication of Notice of Search for College President of this Annex. Applicants who have already submitted his/her application and documentary requirements during the previous search need not submit anew.

After re-opening the submission of application, and there are still less than three (3) qualified applicants, the BOT may choose to reopen the search or choose from the qualified applicants per evaluation of the Search Committee.

SECTION 32. Appointment. The BOT shall forward to the City Mayor the list of three (3) qualified candidate/s / applicant/s and the recommended candidate/applicant from among them.





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The President of the institution will be appointed by the City Mayor, being the appointing authority pursuant to the powers and duties of Municipal Mayors, City Mayors, and Governors as provided for in Sections 444 (b)(1)(v), 455 (b)(1)(v) and 465 (b)(1)(v), respectively, under Chapter III of RA No. 7160.

SECTION 33. Hold-Over. In the event of the expiration of term of the College President, the BOT may allow hold-over capacity of its President under the following conditions:

- a. The College has substantially undertaken the activities for the evaluation for reappointment of the incumbent President;
- b. The BOT has not yet resolved whether the President will be reappointed for a second term, or in case the President has signified his/her intention not to be reappointed, the BOT has not yet appointed a new President;
- c. The BOT has approved the hold-over capacity before the expiration of the term; and,
- d. No hold-over capacity shall exceed the period of six (6) months. After the expiration of that period and no President has been elected, the BOT shall designate an OIC President.

SECTION 34. Re-appointment of President under Secondment. The reappointment of the College President under secondment shall, aside from complying with the requirements prescribed below, strictly adhere to the requirements of Civil Service Commission (CSC) Mc No. 15 s 1999 as amended by CSC Resolution No. 06-1165 dated July 5, 2006, the Guidelines on Secondment, and the applicable provisions of the 2017 Omnibus Rules on Appointments and Other Human Resource Actions (ORAOHRA), Revised 2018 issued by the CSC.

- a. Six (6) months prior to the end of the first term of the incumbent College President position, he/she may apply for re-appointment for second term subject to the evaluation of his/her performance by an Evaluation Committee constituted by the BOT. The College President who will undergo evaluation for a second term, must not have been convicted of any administrative offense or crime.
- b. The Evaluation Committee shall submit the results of its evaluation to the BOT.

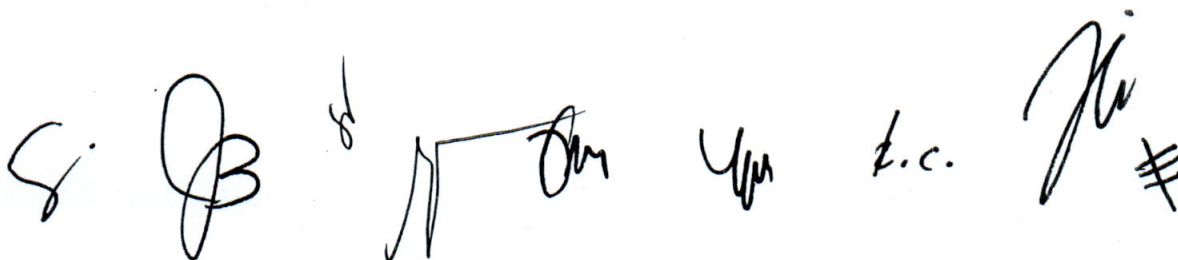
The BOT recommendation for the re-appointment of the College President to the City Mayor must be a majority of the sitting members. Otherwise, the BOT shall constitute the SCP.

The BOT, however, upon its discretion, may opt to constitute the SCP to open the selection/search process to other interested applicants for the position of President of the College. Moreover, in case there is no re-appointment, another search will be conducted.

SECTION 35. Funds. The BOT shall appropriate adequate funds to finance the activities of the SCP.

ARTICLE VIII- COLLEGES AND ACADEMIC PROGRAMS

SECTION 36. Curricular Programs. The College shall offer postgraduate, graduate, undergraduate and technical-vocational programs within its area of specialization as the Board of Trustees may deem necessary to carry out its mission and goals, particularly in meeting the needs of the City.





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Curricular programs shall be arranged in accordance with the appropriate College where each shall be offered:

Technical-Vocational Programs

Barista Services
Bookkeeping
Bread and Pastry Production
Caregiving
Computer Systems Servicing
Contact Center Services
Cookery
Digital Animation
Electrical Installation and Maintenance
Food and Beverage Services
Front Office Services
Housekeeping
Nursing Aide
Visual Graphic Design

Certificate Programs

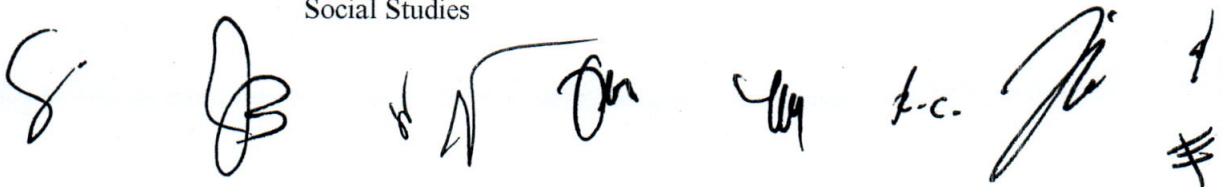
Disaster Management
Local Governance
Teaching
Public Policy
Urban and Regional Planning
Events Management
Financial Management
Real Estate
Procurement

College of Computer Studies

Computer Science
Information Technology
Entertainment and Multimedia Computing
Information Systems
Multimedia Studies
Data Analytics/Science
Game Development
Digital Animation
Library and Information Science

College of Education, Arts and Sciences

Elementary Education
Generalist
Early Childhood Education
Secondary Education
Filipino
English
Social Studies





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Mathematics
Science
Values Education

Culture and Arts Education
Physical Education
Technical Vocational Teacher Education
Special Needs Education

College of Business and Accountancy

Accountancy
Accounting Information System
Accounting Technology
Management Accounting
Real Estate Management
Customs Administration
Business Administration
- Marketing Management
- Financial Management
- Human Resource Management
- Operations Management

College of Hospitality Management and Tourism

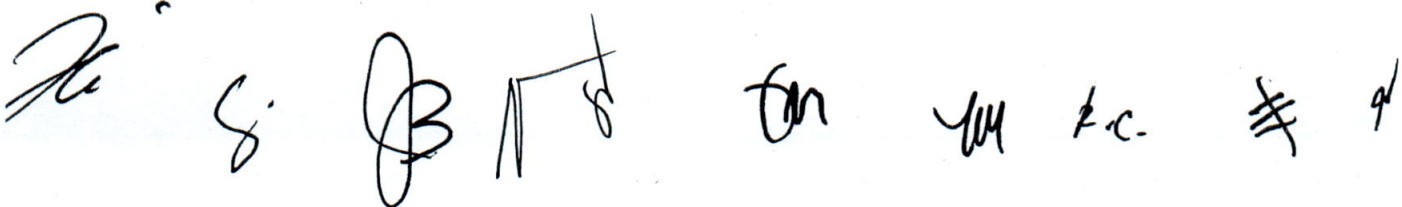
Hotel and Restaurant Management
- Culinary Operations
- Hotel Management
- Cruise Ship Management
Tourism Management

College of Allied Health Studies

Nursing
Midwifery
Physical Therapy
Medical Laboratory Science
Occupational Therapy
Radiologic Therapy

College of Engineering

Electronics and Communication Engineering
Computer Engineering
Civil Engineering
Mechanical Engineering
Electrical Engineering
Industrial Engineering
Sanitary Engineering
Geodetics Engineering
Robotics Engineering





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College of Criminal Justice Education

Criminology

College of Law and Governance

Juris Doctor
Public Administration
Social Work

College of Arts and Sciences

Communication
Psychology
Mathematics Major in Applied Statistics
Exercise and Sports Sciences
Environmental Planning
Guidance and Counselling

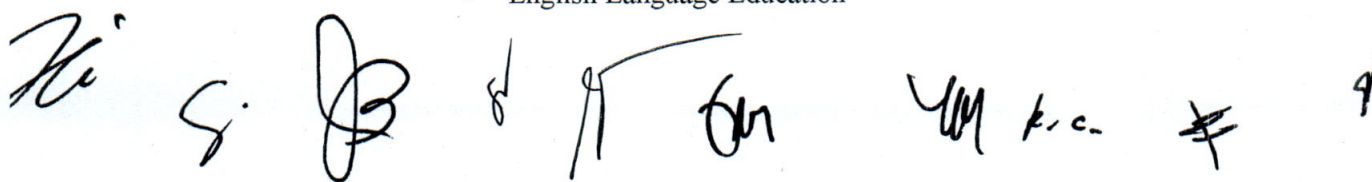
Institute of Graduate Studies

Master's Degrees
Nursing
Business Management/Administration
Public Administration
Education major in
- Educational Management
- Mathematics
- Science
- English
- Physical Education
- Filipino
- Early Childhood Education
- Values Education

Communication
Information Technology
Computer Science
Computer Graphics and Animation
Library and Information Science
International Hospitality and Tourism Management Midwifery

Doctorate Degrees Philosophy
major in

- Educational Management
- Public Administration
- Business Management
- Development Education
- Development Communication
- Mathematics Education
- Science Education
- English Language Education





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- Filipino Language Education
- Nursing


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Information Technology
Computer Science
Computer Graphics and Animation

SECTION 37. Dean. Degree-granting college shall be headed by a Dean. The Dean provides academic leadership in the College and is responsible for the planning and implementation of its programs and activities. The qualifications of the Dean shall be those which are required by pertinent Republic Acts, CHED Memorandum Orders and other pertinent laws. A Dean shall hold six (6) units teaching loads. The designation shall be subject to review every two (2) years unless sooner removed for a cause.

SECTION 38. Assistant Dean. Each college must be assisted by an Assistant Dean, if deemed necessary. The qualifications of the Assistant Dean shall be those which are required by pertinent Republic Acts, CHED Memorandum Orders and other pertinent laws. In the absence of qualified candidates for any vacant positions for Assistant Dean, the Dean shall hold the office in an ex-officio capacity. No Assistant Dean shall be appointed in an OIC capacity. An Assistant Dean shall hold six (9) units teaching loads. The designation shall be subject to review every two (2) years unless sooner removed for a cause.

SECTION 39. Principal/Academic Head. If applicable, a department/school/institute shall be headed by a Principal or an Academic Head. The qualifications of the Principal or an Academic Head shall be those which are required by pertinent Republic Acts, CHED Memorandum Orders and other pertinent laws. A Principal/Academic Head shall hold twelve (12) units. The designation shall be subject to review every two (2) years unless sooner removed for a cause.

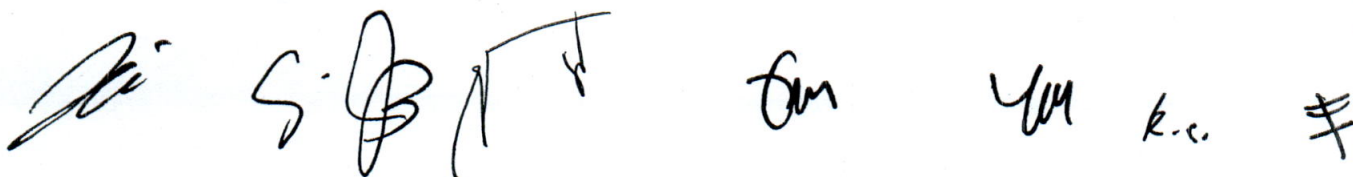
SECTION 40. Program Chair. Each academic program under a college shall be headed by a Program Chair. The qualifications of the Program Chair shall be those which are required by pertinent Republic Acts, CHED Memorandum Orders and other pertinent laws. In the absence of qualified candidates for any vacant positions for program coordinator, the Dean shall hold the office in an ex-officio capacity. No Program Chair shall be appointed in an OIC capacity. A Program Chair shall hold twelve (12) units teaching. The designation shall be subject to review every two (2) years unless sooner removed for a cause.

ARTICLE IX- FACULTY

SECTION 41. Classification of Faculty. The College Faculty may be classified as full-time and part-time.

SECTION 42. Qualification Standards. To be appointed to a permanent faculty position at GC, one must hold an earned master's degree in the area of specialization. The members of the faculty of the College shall be selected based on standards set by the College consistent with existing policies of the CHED and the CSC.

SECTION 43. The implementing rules and regulations on recruitment, appointment, promotion, career and personnel development, performance evaluation system, incentive award system, moonlighting, overload, leave benefits, complaints and grievance machinery, public sector unionism, discipline, and welfare services including that of part-timers shall be promulgated. In general, the regular teaching load of full-time academic personnel shall, in no case, exceed 24 units or its equivalent per semester (CMO 40 Series of 2008, section 119) unless otherwise provided by existing CHED Memorandum Orders. The allowable faculty overload shall be based on the CHED





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Memorandum Order per program and consistent with the rules and laws of the Civil Service Commission and the Department of Budget and Management. However, in the exigency of the service, the faculty load may exceed upon approval of concerned institution authorities.

SECTION 44. Working Hours. Full-time faculty members are required to render a total of forty (40) hours of work at the College, divided as follows: Twenty-one/four (21-24) hours of actual classroom instruction engagement. The remaining shall be utilized for preparation, research and extension, and consultation. A part-time faculty member may be given teaching load not exceeding what is provided by pertinent regulations and shall render contract-based service.

SECTION 45. Retirement. Retirement of all full-time faculty members shall be compulsory at the age of sixty-five (65).

SECTION 46. The right to form a faculty association shall be recognized. A duly registered faculty association shall have the right to negotiate with the institution regarding benefits provided under existing law.

ARTICLE X- NON-TEACHING PERSONNEL

SECTION 47. Qualification Standards. To be appointed to a permanent non-teaching position at Gordon College, one must hold appropriate educational qualifications and experience aligned to or allied to one's assigned position. The members of the non-teaching personnel shall be selected based on the standard set by the College consistent with the existing policies of the CHED and the CSC.

SECTION 48. Vacant positions marked for filling up shall be published in accordance with Republic Act 7041 (Publication Law). The published vacant positions shall also be posted in at least three (3) conspicuous places at Gordon College, City Hall, and/or Community Bulletin Boards for at least fifteen (15) days. Other appropriate modes of publication shall be considered.

SECTION 49. Filling up of vacant positions shall be made after fifteen (15) days from their publication. The publication of a particular vacant position shall be valid until filled up but not extend beyond six (6) months reckoned from the date the vacant position was published.

ARTICLE XI – STUDENTS

SECTION 50. Student Admission. No student shall be denied admission to the College by reason of age, sex, religious belief, or political affiliation. Provided, however, that residents of Olongapo City shall be given priority for admission to the College, subject to qualification requirements.

SECTION 51. Student Affairs, Rights and Welfare

- a) There shall be established in the institution the following student councils: for every college and degree-granting unit, a college student council; and a central student council through the Supreme Student Council which shall represent the students of Gordon College.

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Secretary to the Sangguniang Panlungsod

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- b) The student council shall be composed of elected students wherein, each member shall serve for a term of one (1) year. The student council shall serve as the primary student body that shall advance the interests, rights and welfare, and aspirations of the students of the college. It shall have the power to adopt internal rules of procedures, fiscal autonomy, and operate consistent with the provisions of this Charter.
- c) Subject to due and comprehensive consultation with the students, there shall be an independent student publication to be funded by student fees. Freedom of expression and autonomy in all matters of editorial and fiscal policy shall be guaranteed especially in the selection of its editors and staff.

ARTICLE XII – THE EXECUTIVE AND MANAGEMENT COUNCIL

SECTION 52. The Executive Council. The Executive Council consists of the President, Vice Presidents and College Secretary. Meetings will be conducted at least once a month.

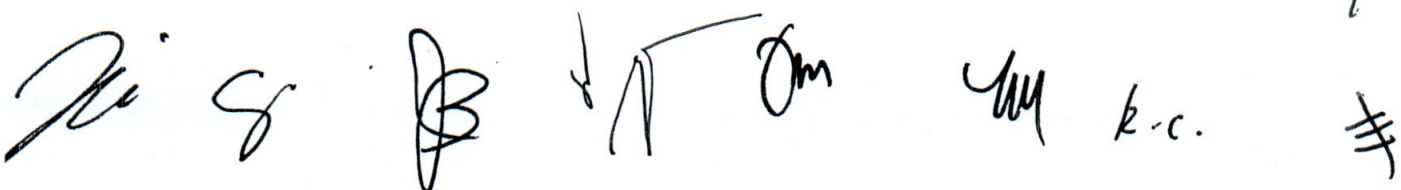
SECTION 53. The Functions of the Executive Council

- a) Formulate the programs of study, research and extension and rules of discipline, subject to the approval of the BOT and existing laws, rules and regulations;
- b) Prescribe requirements for admission to any programs of the College as well as for graduation and conferment of degrees, subject to the approval of the BOT;
- c) Recommend persons to be conferred with honorary degrees;
- d) Review and recommend budget to ensure efficient allocation of resources;
- e) Recommend, for approval of the BOT, development plans and strategic plans of the institution;
- f) Review and recommend proposed policies, guidelines, manuals and the like for approval of the BOT;
- g) Review proposed designations of officials and personnel for approval of the BOT.

SECTION 54. The Management Council. The Management Council consists of the President, Vice Presidents, Deans, Assistant Deans, Directors and Unit Heads/Coordinators under the Academic Affairs Office, Administration and Finance Department, Office of Student Welfare and Services, Research Development and Community Extension Services and Institutional Planning, Development and External Affairs. Meetings will be conducted at least once a month.

SECTION 55. The Functions of the Management Council

- a) Formulate and oversee the implementation of the institution's strategic plans and policies to ensure alignment with its mission and goals;
- b) Ensure the quality and relevance of academic programs and oversee curriculum development;





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- c) Monitor and evaluate institutional performance, including student outcomes, faculty performance, and overall institutional effectiveness;
- d) Develop and maintain relationships with external stakeholders, including government agencies, industry partners, and other educational institutions;
- e) Promote policies and practices that foster a diverse, equitable, and inclusive environment for all members of the institution;
- f) Ensure compliance with accreditation standards and continuous improvement of institutional quality;
- g) Ensure compliance with legal and regulatory requirements;
- h) Oversee the development and maintenance of campus facilities and infrastructure to support the institution's operations and growth;
- i) Enhance student experience by overseeing student services, support programs, and extracurricular activities.

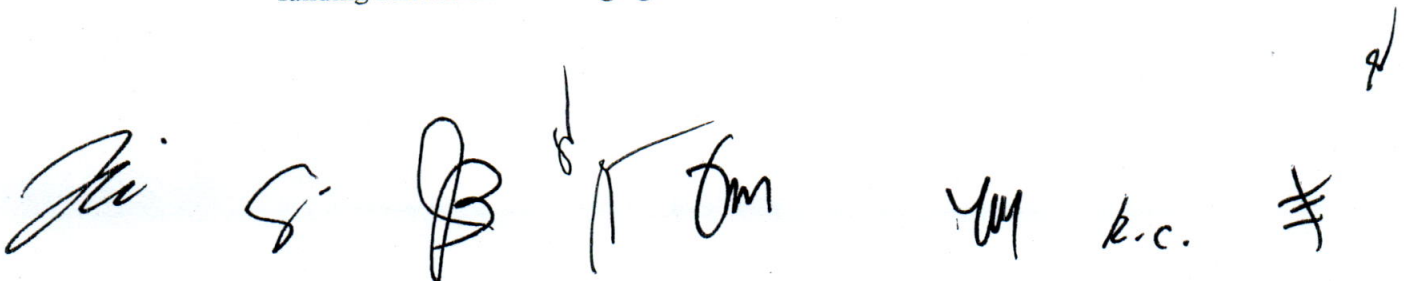
ARTICLE XIII – MISCELLANEOUS PROVISIONS

SECTION 55. Reports. The Board shall submit, as required from time to time, by the City Mayor and the Sangguniang Panlungsod an annual report on the progress, conditions and the needs of the College.

SECTION 56. Accounting Reports. The New Government Accounting System (NGAS) prescribed by the Commission on Audit (COA) effective 2017 shall be implemented to provide adequate information to the needs of the users of financial reports.

SECTION 57. Funding. The City Government of Olongapo shall ensure fiscal autonomy to the College, and as provided for by law, the *Sangguniang Panlungsod* is hereby empowered to establish a College Educational Fund which shall consist of:

- a) Collection of tuition and other fees which are affordable and reasonable to be automatically retained by the College;
- b) Two percent (2%) of the total real property tax collected by the City, subject to the approval of the *Sangguniang Panlungsod*, which shall be released automatically by the treasurer to the College. The College may request a supplemental budget if the allotted 2% may not be sufficient to sustain the activities of the College.
- c) Disbursements of the GC funds shall be managed by the authorized Finance Officer with the approval of the College President or the Chair of the Board and shall be subjected to the usual accounting and auditing procedures;
- d) Proceeds from grants and donations from the national government, local and international funding institutions or foreign government.





Sangguniang Panlungsod

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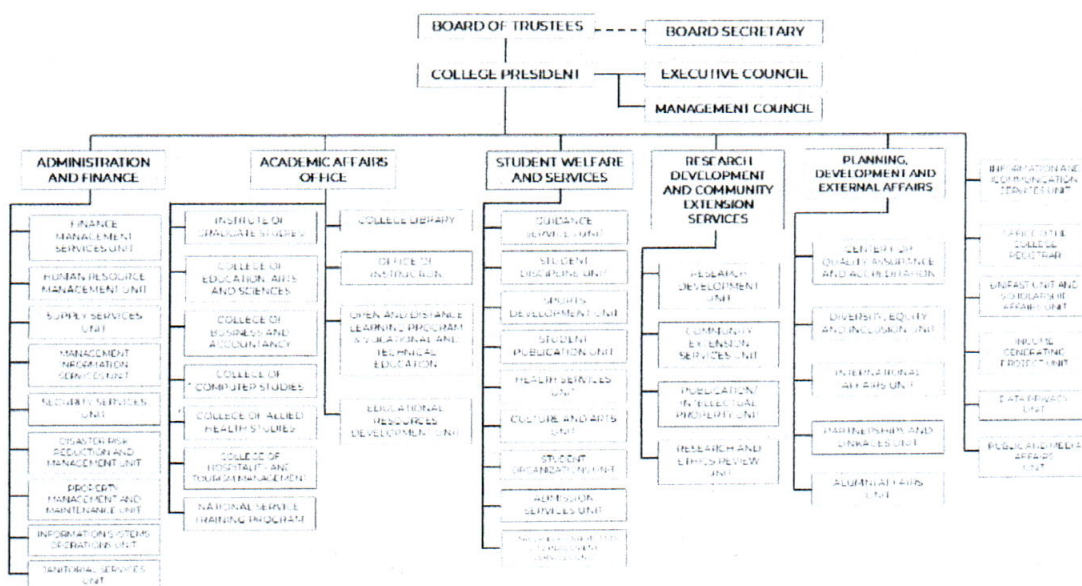
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MILDRED C. MONJE
Secretary to the Sangguniang Panlungsod

The amount collected for the College Educational Fund shall be appropriated by the Board of the College, exclusively for the improvement of its facilities and equipment, library, school buildings and upgrading of the salaries and allowances of its faculty and support personnel including faculty and staff development, research, and extension services.

SECTION 58. Organizational Structure



SECTION 59. Separability Clause. If any part or provision of this Charter is declared invalid or unconstitutional, it shall only apply only to that part or provision. The remainder shall remain valid and effective.

SECTION 60. Repealing Clause. The City Ordinance No. 17 series of 2018 or the Revised Charter of Gordon College 2018 is hereby repealed. All existing Board of Trustees resolutions or any other memorandum and orders or any portions thereof which are contrary or inconsistent with any provision of this Charter are hereby repealed or modified accordingly.

SECTION 59. Effectivity. This Revised Gordon College Charter shall take effect fifteen (15) days after its posting in three (3) conspicuous places in the City and publication in a newspaper of general circulation in the City of Olongapo and Province of Zamblales.

APPROVED UNANIMOUSLY, February 24, 2025.

AQUILINO Y. CORTEZ, JR.
City Vice-Mayor
(on official business)



Republic of the Philippines
CITY OF OLONGAPO

Sangguniang Panlungsod

CERTIFIED TRUE COPY

SANGGUNIANG PANLUNGSOD
Olongapo City

MAY 09 2025

Con't. of Ordinance No. 01, Series of 2025.

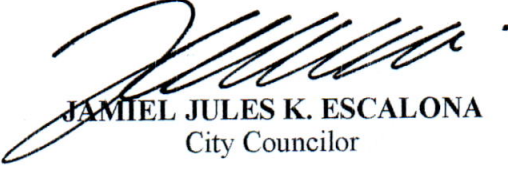
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MILDRED C. MONJE
Secretary to the Sangguniang Panlungsod

CRISTABELLE MARIE C. PAULINO
City Councilor
(out during votation)

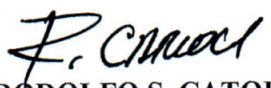

RODEL S. CEREZO
City Councilor


KAYE ANN S. LEGASPI
City Councilor


JAMIEL JULES K. ESCALONA
City Councilor

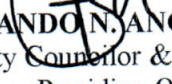

JEROME MICHAEL S. BACAY
City Councilor

SARAH LUGERNA F. LIPUMANO-GARCIA
City Councilor
(absent)


RODOLFO S. CATOLOGAN
City Councilor


VICENTE H. MAGSAYSAY II
City Councilor



GINA GULANES-PEREZ
City Councilor


ERMELANDO N. ANONAT
City Councilor &
Temporary Presiding Officer

PRISCILLA B. PONGE
President, Liga ng mga Barangay
(on official business)



YZYRA MARIE E. HERNANDEZ
City SK Federation President

ATTEST:

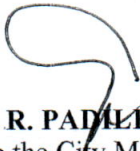

MILDRED C. MONJE
Council Secretary

APPROVED BY HIS HONOR, THE CITY MAYOR ON

02 MAY 2025


ROLAN C. PAULINO, JR
City Mayor

ATTEST:


SHEILA R. PADILLA
Secretary to the City Mayor